

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
July 16, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 16, 2012, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Brian Angwin, Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, Michelle Garvin, Bill Phelan, Milton Shaw. Absent: None.

Minutes from the June 18, 2012, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

With the resignation of Shirley Stewart, Director District I, effective June 1, 2012, the Board took action to appoint a new Board member for that district. President Gallagher recommended that the Board appoint Denise Hollonbeck of Davenport to serve the remainder of the term, through September 2013.

Director Angwin moved, seconded by Director Phelan, to appoint Denise Hollonbeck to fill the vacancy in Director District I. Ayes: all. Nays: none. Motion carried. Ms. Hollonbeck was introduced, took the oath of office and was seated at the Board table.

Director Phelan presented an IACCT update. He noted that the annual IACCT conference is scheduled for next week, with a strong agenda of trustee training. Jeff Kaufmann, instructor at Muscatine Community College, will be recognized during the conference as the IACCT Outstanding Faculty Member for 2012.

Mark Kapfer, executive director for economic development, presented the staff report, providing an overview of programs in the economic development department. He talked about the Chapter 260E Iowa New Jobs Training Program projects, the Chapter 260F Iowa Jobs Training Program, Workforce Training and Economic Development funds received and invested for the past five years, the Iowa Waste Exchange program, Career Link Essentials and Accelerated Career Education (ACE) programs.

The Board was asked to enter into Executive Session to discuss negotiations. Director Phelan moved, seconded by Director Angwin, to enter into Executive Session. On roll call vote, Ayes: Angwin, Beck, D'Souza, Engler, Gallagher, Garvin, Hollonbeck, Phelan and Shaw. Nays: none. Motion carried.

The Board entered into Executive Session at 7:25 p.m. and returned to Regular Session at 7:50 p.m.

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**The Board was asked to take action on the Master Contract for 2012-2013. Director Beck moved, seconded by Director Shaw, to approve the Master Contract. Ayes: all. Nays: none. Motion carried.**

**A list of 2012-2013 salaries for faculty, administration and professional staff was presented for approval. Director Angwin moved, seconded by Director D'Souza, to approve the salary list. Ayes: all. Nays: none. Motion carried.**

**A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented a Chapter 260E preliminary agreement with Carlton Life Support Systems d/b/a Cobham Mission Systems Division in the amount of \$875,000; and two Chapter 260F retraining agreements, with HNI Corporation and West Liberty Foods, both in the amount of \$25,000.**

**Director Engler moved, seconded by Director D'Souza, to approve the Chapter 260E and F agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was also asked to approve a settlement and release agreement for a Chapter 260E agreement with R.R. Donnelley and Sons Company, reflecting a revised payment plan after the plant's closing.**

**Director Angwin moved, seconded by Director Phelan, to approve the settlement and release agreement with R.R. Donnelley and Sons Company. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: renewal of the contract with Harvey Wiltsey for negotiations services; addenda to nursing clinical agreements with Select Specialty Hospital and Evangelical Lutheran Good Samaritan Society; new nursing clinical agreements with Genesis Health System, Alverno Health Care Facility, Bettendorf Health Care, Center for Alcohol and Drug Services, Clinton Community School District, Davenport Community School District, Handicapped Development Center, InTrust d/b/a Iowa Health Home Care d/b/a Trinity Visiting Nurse and Homecare Association, Jackson County Regional Health Center, Kahl Home for the Aged, Lutheran Homes Society, Mercy Medical Center, Mississippi Valley Surgery Center, Ridgecrest Village, St. Mary Healthcare and Rehabilitation Center, Trinity Iowa Health Systems and Vera French Community Health Center and Frontier Community Support; an articulation agreement with University of Northern Iowa for the electromechanical systems program; a revised articulation agreement with St. Ambrose**

**University; renewal of the agreement with Family Resources for mental health services at MCC; renewal of the agreement with Maquoketa Community Schools for services at CCC Maquoketa Center; and an agreement with Maquoketa Community Schools for the Advanced Manufacturing Center.**

**Director Shaw moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Jeff Armstrong, vice chancellor for instructor and facilities, introduced representatives from Energy Education, Inc. to review their proposed contract for energy education services. Michael Bitar, regional president, and Linda Brock, marketing consultant, spoke to the Board about the energy conservation training program that will help EICC reduce energy costs. The Board was asked to approve the contract.**

**Director Angwin moved, seconded by Director D'Souza, to approve the contract with Energy Education, Inc. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to provide preliminary program approval for an associate in applied science degree in dental assisting. Preliminary approval will allow the District to proceed with the state approval process.**

**Director D'Souza moved, seconded by Director Beck, to provide preliminary approval for the A.A.S. in dental assisting. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Phelan moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, trustees expressed their enthusiasm for the upcoming IACCT annual conference.**

**During Chancellor's Comments, Chancellor Doucette noted that the fiscal year has been completed, as have negotiations with the faculty association. He commented that the new year will bring a new student intake process, adherence to NACEP standards for concurrent enrollment programs, new bookstore operations, and the completion of the Columbus Junction outreach center. He shared a plaque received from GI Jobs magazine recognizing Eastern Iowa Community Colleges as a "military friendly" institution.**

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**The next Regular Board meeting is scheduled for 7:00 p.m. on August 20, 2012, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**The Board was asked to enter into Executive Session to conduct the Chancellor's evaluation. Director Engler moved, seconded by Director D'Souza, to enter into Executive Session. On roll call vote, Ayes: Angwin, Beck, D'Souza, Engler, Gallagher, Garvin, Hollonbeck, Phelan, Shaw. Nays: none. Motion carried.**

**The Board entered into Executive Session at 8:30 p.m. and returned to Regular Session at 10:10 p.m.**

**Action on the Chancellor's contract was deferred until the August 20, 2012, Regular meeting.**

**President Gallagher adjourned the meeting at 10:11 p.m.**

**Approved:**

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**Lana J. Dettbarn, Acting Secretary**

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**Board President**