

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 21, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 21, 2009, in the Capitol Theatre, 326 West Third Street, Davenport, Iowa. Pending the arrival of a quorum of members, President Robert Gallagher asked the staff to proceed with reports.

Carol Hall, chief information officer for EICCD, presented a report on the District's e-services, including admissions, registration and a tour of the Campus Cruiser portal. She noted that the next e-services to become available will be business office functions such as requisitions and leave requests. She also gave a brief update on the network upgrade. Chancellor Pat Keir announced that Ms. Hall will be leaving the District to return to a masters degree program and thanked her for her excellent work during her tenure with EICCD.

President Gallagher called the meeting to order at 7:20 p.m. with the following directors present: Mary Lou Engler, John Frampton, Bill Phelan and Bill Vetter. Absent: Kendra Beck, Dr. Joseph D'Souza, Milton Shaw and Shirley Stewart.

Minutes from the August 17, 2009, Committee of the Whole and Regular Board meetings had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented a report on IACCT activities. He shared invitations to the ribbon cutting ceremony on October 1 for the new IACCT office building in Des Moines and reported on discussions at the recent IACCT meeting. Chancellor Keir drew Board members' attention to the positive editorial in last week's *Quad City Times* about the District's growth and the positive reasons for that growth.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary and three Chapter 260F/GIVF retraining agreements.

Director Vetter moved, seconded by Director Frampton to approve the Chapter 260E preliminary agreement with Vizient, LLC, in the amount of \$215,000.00. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Engler, to approve the Chapter 260F/GIVF retraining agreements with H.J. Heinz Company in the amount of \$25,000.00,

The Brandt Company in the amount of \$25,000.00, and Tyson Foods, Inc, also in the amount of \$25,000.00. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: Kahl Building lease renewals with BMG Associates, Inc., Ronald Martin Wells d/b/a Translations Unlimited, Inc., V&R Co., EICCD Computing and Telecommunications Services, EICCD Office for Distance Learning and Professional Development, and Wehr, Berger, Lane & Stevens; articulation agreements with Ashford University and AIB College of Business; a memorandum of understanding with DeWitt Community Schools for welding; a memorandum of agreement with North Scott Schools for Achieve Quad Cities; an EMS affiliation agreement with Buffalo Volunteer Ambulance Service; and a nurse aide clinical agreement with Good Samaritan Nursing Center.

Director Vetter moved, seconded by Director Frampton, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Greg Gowey of SGGM Architects gave a presentation on the Sustainable Energy Building being designed for construction at the Blong Technology Center. He shared a site plan and drawings of the building. Dr. Ellen Kabat Lensch, executive director for resource development and innovation, noted that funding is being sought for construction of the building, including a state grant for federal stimulus funds.

Kirk Barkdoll, director of district facilities, presented four change orders for Board approval.

Director Vetter moved, seconded by Director Phelan, to approve Frye Builders Change Order #3 on the MCC Science Addition Project, in the amount of \$1,256.00. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Vetter, to approve Precision Builders Change Order #4 on the CCC Science Addition Project, in the amount of \$19,432.63. Ayes: all. Nays: none. Motion carried.

Director Engler moved, seconded by Director Frampton, to approve Swanson Construction Change Order #5 on the SCC Science Addition Project, in the amount of \$21,966.10. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Vetter, to approve Sulzberger Construction Change Order #1 on the SCC Roadway Access Project, in the amount of \$13,200.00. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on October 19, 2009, at Scott Community College for several public improvement projects. These same actions on the Midwest Center for Safety & Rescue Training Skills Building Project were tabled until October 19, 2009.

Director Vetter moved, seconded by Director Engler, to approve plans and specifications, authorize publication of notice to bidders and schedule the public hearing as recommended for the SCC Culinary Arts/Hospitality Management Building Project. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Phelan, to approve plans and specifications, authorize publication of notice to bidders and schedule the public hearing as recommended for the SCC Sanitary Sewer Extension Project. Ayes: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Engler, to approve plans and specifications, authorize publication of notice to bidders and schedule the public hearing as recommended for the Midwest Center for Safety & Rescue Training Classroom Foundations Project. Ayes: all. Nays: none. Motion carried.

Rich Horst, EICCD director of development, gave a brief overview of the status of the transfer of the Capitol Theatre to Capitol Theatre, LLC. Lon Bozarth briefly explained the proposed renovations. Mr. Bozarth thanked the Board for their support and their patience and presented a partial payment of the theatre utilities as a token of good faith.

The Board was asked to approve an amendment to the lease agreement with Capitol Theatre, LLC; to approve the group's financing commitment; and to approve the theatre renovation plans.

Director Frampton moved, seconded by Director Phelan, to approve the amendment to the lease agreement to include the former H&R Block office space. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Vetter, to approve Capitol Theatre LLC's financing commitment. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Phelan, to approve the theatre renovation plans. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, presented for Board approval a resolution directing the advertisement for sale and approving electronic bidding procedures for \$12,000,000 School Bonds, Series 2009.

Director Engler moved, seconded by Director Vetter, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Jeff Armstrong, president of Muscatine Community College, asked the Board to schedule a public hearing on the potential sale of the MCC Columbus Junction Center. The hearing would be scheduled for 7:00 p.m. on October 19, 2009, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

Director Phelan moved, seconded by Director Engler, to schedule the public hearing on the Columbus Junction Center sale. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending August 31, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Frampton moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher commented on the excellent editorial in the *Quad City Times* about EICCD last week; he also congratulated the trustees who were re-elected at the September 8 Regular School Election. Director Engler stated that she has heard many positive comments about the District's new building projects.

During Chancellor's Comments, Chancellor Keir reported that she will share highlights of her recent trip to the Republic of Georgia with the Board at its November meeting.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 19, 2009, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

President Gallagher adjourned the meeting at 8:51p.m.

Board of Trustees
September 21, 2009 – page 5

Honey H. Bedell, Board Secretary

Approved:

Board President