

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 17, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 17, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Milton Shaw, Bill Vetter. Absent: Bill Phelan, Shirley Stewart.

Minutes from the July 20, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

President Gallagher and the Board congratulated Chancellor Keir on being named the Outstanding Chief Administrator for 2009 by the Iowa Association of Community College Trustees. The award was presented at the IACCT conference in Fort Dodge, Iowa, on July 30. Board members presented the Chancellor with a bouquet of fresh flowers and noted that they were honored that she was honored.

In Director Phelan's absence, Chancellor Keir presented the IACCT report. She shared information about lowans for a Skilled Workforce, and noted that next year's IACCT conference will be in the Iowa Valley Community College District. Director Frampton encouraged Board members to attend.

The staff report focused on year-end financial and enrollment numbers. Lana Dettbarn, executive director for administrative services, presented the FY2009 year-end financial report. Laurie Hanson, director of institutional effectiveness, presented the FY2009 year-end credit enrollment report, and Dr. Nancy Kothenbeutel, executive director for continuing education and contract training, presented the FY2009 year-end non-credit enrollment report.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

A list of 2009-2010 salaries for faculty was presented for approval. Director Beck moved, seconded by Director Vetter, to approve the faculty salary list. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented a Chapter 260E preliminary agreement with Schumacher Company LC in the amount of \$65,000.

Director Engler moved, seconded by Director Frampton, to approve the agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a facility lease agreement with Clinton Schools for Yourd Gymnasium; an agreement with Corner Deli & Catering for foodservice at CCC; renewal of the Educational Services Agreement with Black Hawk College for cooperative programs; memoranda of agreement for high school programming with Bellevue Schools, Clinton Schools and Prince of Peace High School; and an amended EMS affiliation agreement with MEDIC Emergency Medical Services.

Director Frampton moved, seconded by Director D’Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented three change orders.

Director Shaw moved, seconded by Director D’Souza, to approve Precision Builders Change Order #3 on the CCC Science Addition project, in the amount of \$9,336.50. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director Frampton, to approve Swanson Construction Change Order #4 on the SCC Science Addition project, a deduct in the amount of \$8,655.03. Ayes: all. Nays: none. Motion carried.

Director Shaw moved, seconded by Director Vetter, to approve Portzen Construction Change Order #5 on the CCC Maquoketa Campus project, a deduct in the amount of \$1,777.00. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reported that he and Dr. Jeff Armstrong, vice chancellor for facilities, had met with Stanley Consultants, who had offered a credit of \$12,000.00 as mitigation for the CCC stormwater issue.

Director Frampton moved, seconded by Director Shaw, to accept the \$12,000.00 credit offered by Stanley Consultants. Ayes: all. Nays: none. Motion carried.

Dr. Kothenbeutel presented an update on the proposed sale of approximately one acre at the Midwest Center for Safety and Rescue Training to the Davenport Fire Department. She is proceeding with negotiations.

Dr. Tom Coley, president of Scott Community College, and Dr. Jeff Armstrong, president of Muscatine Community College, reported on the status of privately owned student apartments in the vicinity of their respective campuses.

Dr. Coley and Mr. Barkdoll gave the Board an update on the proposed Culinary Arts and Hospitality Management Center at the SCC Belmont campus.

Dr. Armstrong explained to the Board the rationale for selling the District's center in Columbus Junction, noting that the building had sustained significant water damage during last summer's flood. He is working with the Columbus Junction school superintendent to co-locate a learning center with their administrative offices on school property. The property will be listed for sale and an offer, when received, will be brought to the Board for a public hearing and action.

Ms. Dettbarn presented a letter of engagement for FY2010 audit services. She explained that three years ago the Board chose, through an RFP process, Clifton Gunderson to conduct the audit for five years. The local Clifton Gunderson office has been bought by the managing partners and is now Winkel, Parker & Foster. The Board was asked to engage this local firm for the FY2010 audit only.

Director Vetter moved, seconded by Director Frampton, to engage Winkel, Parker & Foster for the FY2010 audit. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve the following resolution to issue debt to reimburse the community college for capital improvement projects: RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATON 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COMMUNITY COLLEGE FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS.

Director Frampton moved, seconded by Director Shaw, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the months ending June 30, 2009, and July 31, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Shaw moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher commented he was pleased to see Director Frampton decide to run for re-election. Director Engler thanked Chancellor Keir for the pre-meeting workshop on change orders.

**Board of Trustees
August 17, 2009 – page 4**

During Chancellor's Comments, Chancellor Keir reminded Board members about the upcoming September 8 Regular School election and that the public will be asked to renew the District's 20-1/4 cent levy. Chancellor Keir also thanked Ms. Dettbarn for her expertise and professionalism in keeping the District in excellent financial condition.

The next Regular Board meeting is scheduled for 7:00 P.M. on Monday, September 21, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:45 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President