

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 16, 2007**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 16, 2007, in the Auditorium at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Shirley Stewart, Bill Vetter. Absent: Richard Haiston and Bill Phelan.

The Board conducted a public hearing on three public improvement projects: CCC ADA Entrance and Sidewalk Renovation, MCC Student Services Restroom Remodeling, and SCC Mid-Level Restroom Remodeling. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the March 12, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Audience and Communications, President Gallagher thanked the Clinton Community College staff for their hospitality for the evening.

Director Frampton presented an IACCT update. He noted that IACCT's state funding request for community colleges looks promising. He also reported that MJ Dolan has accepted the position of IACCT executive director and will start her duties in May. President Gallagher suggested that EICCD extend Ms. Dolan an invitation to visit at an appropriate time.

Staff reports were presented. Karen Vickers, president of CCC, thanked the Board for coming and provided an update on the Adult Education Center, which the Board had toured prior to the meeting. She introduced Brenda Kunau, who coordinates the adult education programs at CCC. Ms. Kunau shared photographs and experiences from the college's grant-funded family literacy program, which focuses on non-native English speakers and their preschool-age children. ESL, parenting skills and reading readiness are emphasized in the program. Two of the teachers in the program, Nancy Stuedemann and Nancy Frederick, described the many facets of the program. Three students in the class, Paula Moreno de Dondiego, Patricia Dondiego and Maria Ramirez, shared their experiences and their appreciation.

Mark Kapfer, executive director for economic development, reported on the activities of the task force charged with investigating residential campus life for the district. Four developers were interviewed initially; two were then selected for additional discussions. The next step is to work with one of these companies, Russell Construction, to conduct a demographic study.

A list of personnel items was presented for Board approval. Director D’Souza moved, seconded by Director Stewart to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Evolution Power Tools, LLC in the amount of \$50,000; and Heartland Renewable Energy LLC in the amount of \$270,000.

Director Frampton moved, seconded by Director D’Souza, to approve both Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer then presented 19 Chapter 260E final agreements: AT&T Mobility, LLC in the amount of \$1,785,000; Big River Packaging, Inc. in the amount of \$80,000; Center Leaf Partners, LLC in the amount of \$1,030,000; CML USA, Inc. in the amount of \$55,000; CO Engineering, LLC dba PIICO in the amount of \$455,000; Custom-Pak, Inc. in the amount of \$170,000; Evolution Power Tools, LLC in the amount of \$185,000; H.J. Heinz Co. LP in the amount of \$85,000; HNI Corporation and HNI Services LLC in the amount of \$5,150,000; Hoffmann, Inc. in the amount of \$340,000; IPSCO Steel, Inc. in the amount of \$55,000; John Deere Construction and Forestry Company in the amount of \$400,000; Kalot Industries, Inc. in the amount of \$130,000; Marco Group International, Inc. in the amount of \$195,000; MSI Fabrication & Construction, Inc. in the amount of \$365,000; Musco Sports Lighting, Inc. in the amount of \$275,000; Nestle Purina PetCare Company in the amount of \$110,000; Olsen Engineering, LLC in the amount of \$195,000; and Plastics Unlimited, Inc. in the amount of \$220,000.

Director Frampton moved, seconded by Director Vetter, to approve the Chapter 260E final agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer presented four Chapter 260F retraining agreements: The Egging Company in the amount of \$20,000; Genesis Health System in the amount of \$28,000; John Deere Davenport Works in the amount of \$31,000; and WADY Industries, Inc. in the amount of \$5,362.

Director Engler moved, seconded by Director D’Souza, to approve the four Chapter 260F retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to schedule a public hearing at 7:00 p.m. on May 21, 2007, at the Kahl Educational Center on the proposition of issuance of not to exceed \$11,430,000 Industrial New Jobs Training certificates and to provide for publication of notice thereof.

Director Engler moved, seconded by Director Stewart, to schedule the public hearing at the recommended time. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer asked the Board to approve the partial redemption of outstanding Industrial New Jobs Training bonds for Series 1998-1 (Collis, Inc., Genesis Systems Group, Guardian Industries, John Deere Construction & Forestry Company, Carleton Life Support Systems, Midland Press, Nichols Aluminum, Olympic Steel and Planetary Metals) and Series 1999-1 (Case, Nestle Purina and Packaging Technologies) and to direct that notice be given to bondholders.

Director Beck moved, seconded by Director D'Souza, to approve the partial redemption of these outstanding Industrial New Jobs Training bonds and to give notice to bondholders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of leases with McCarthy, Lammers & Hines for Kahl Building space and with Clinton Community Schools for facilities space; articulation agreements with Northeast Community Schools for culinary arts and with Durant Community Schools for drafting; and Chapter 28E agreements with Bettendorf and North Scott Schools and the Thomas Edison Center for Cosmetology, with Davenport and North Scott Schools for residential carpentry/construction, with Clinton Community Schools for automotive technology, and with Muscatine Schools and the City of Muscatine for maintenance of Tom Bruner Field; and an agreement with The Corner Deli and Catering for manual food service at CCC.

Director D'Souza moved, seconded by Director Engler, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented two change orders for approval: Muscatine Bridge Company #2 on the MCC parking lot and sidewalk renovation project in the amount of \$7,403.27; and Clinton Engineering Company #1 on the CCC adult learning center renovation project in the amount of \$4,189.

Director Vetter moved, seconded by Director Stewart, to approve both change orders. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the SCC Student Success Center remodeling project and asked for authorization to publish notice to bidders and for a public hearing to be scheduled for 7:00 p.m. on May 21, 2007, at the Kahl Educational Center on this project.

Director Frampton moved, seconded by Director Beck, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the Kahl Educational Center window replacement phase II project, requested authorization to publish notice to bidders and requested a public hearing for 7:00 p.m. on May 21, 2007, at the Kahl Educational Center.

Director Stewart moved, seconded by Director D’Souza, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll then presented bids received on three projects, with recommendations for which to accept.

On the CCC ADA Entrance and Sidewalk renovation project, it was recommended that the job be awarded to Clinton Engineering Company for the \$59,970 base bid plus Alternate C at \$9,736 for a total bid package of \$69,076.

Director Frampton moved, seconded by Director Vetter, to award this contract to Clinton Engineering Company. Ayes: all. Nays: none. Motion carried.

On the MCC Student Services Restroom remodeling project, it was recommended that the job be awarded to Todd Hackett Construction for the bid of \$58,500.

Director D’Souza moved, seconded by Director Engler, to award the contract to Todd Hackett Construction. Ayes: all. Nays: none. Motion carried.

On the SCC Mid-Level Restroom remodeling project, it was recommended that the job be awarded to Hillebrand Construction for the bid of \$66,654.

Director Beck moved, seconded by Director Vetter, to award the contract to Hillebrand Construction. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of suggested revisions to Board Policies in Series 800. This concluded the Board Policy review process.

Director Stewart moved, seconded by Director Engler, to approve the suggested revisions. Ayes: all. Nays: none. Motion carried.

Board members were asked if they would like to continue their membership in the Iowa Association of Community College Trustees and authorize payment of dues.

Director Engler moved, seconded by Director D’Souza, to authorize payment of IACCT dues for continued membership. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Frampton moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler thanked the Board for the opportunity to attend the ACCT Leadership conference last month. She noted that for the next Board retreat/enrichment session, she would like to add a few agenda items related to what she learned at the conference.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 21, 2007. The Board was asked to change the location for that meeting to the Kahl Educational Center, 326 West Third Street, Davenport, Iowa, to accommodate a tour of the Capitol Theatre.

Director Vetter moved, seconded by Director D’Souza, to change the location of the May 21, 2007, Regular Board meeting to the Kahl Educational Center. Ayes: all. Nays: none. Motion carried.

During Unscheduled Business, Secretary Bedell asked the Board members to mark their calendars for 5 p.m. on April 30, 2007, to visit with the State Department of Education reviewers. She also noted that ACCT has changed its conference reservation policies to preclude hotel reservations without conference registrations. She asked that Board members who are sure of their attendance at the September conference in San Diego let her know so that arrangements can be made.

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President Gallagher declared the meeting adjourned at 8:04 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President