

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 22, 2007**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 22, 2007, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza*, Mary Lou Engler, Richard Haiston, Bill Phelan. Absent: John Frampton, Shirley Stewart, Bill Vetter.

The Board conducted a public hearing on the CCC Adult Education Center project. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the December 18, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Engler moved, seconded by Director Phelan, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director of administrative services, introduced Sarah Bohnsack, partner with McGladrey & Pullen, to present the FY06 audit report. Ms. Bohnsack reviewed the audit process and conclusions, noting that the audit was excellent. Board members were asked to accept the audit report and order it placed on file.

Director Beck moved, seconded by Director D'Souza, to accept the audit report and have it placed on file. Ayes: all. Nays: none. Motion carried.

Staff reports were presented. Dr. Tom Coley, president of SCC and vice chancellor of technology, introduced Carol Hall, the new director of information technology. Mark Kapfer, executive director of economic development, gave the Board an overview of the recent Skills 2010 survey results. Honey Bedell, associate director for marketing, showed the new advertising campaign.

A list of personnel items was presented for Board approval. Director Haiston moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was also asked to approve a list of performance adjustments for administrative and professional staff.

Director D'Souza moved, seconded by Director Phelan, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Custom-Pak in the amount of \$100,000; and John Deere Davenport Works in the amount of \$385,000.

Director D'Souza moved, seconded by Director Haiston, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer also presented one Chapter 260F retraining agreement: Skyline Center in the amount of \$4,950.

Director Beck moved, seconded by Director Engler, to approve the Chapter 260F retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a contractual agreement for cosmetology/career exploration with North Scott and Bettendorf Schools and the Thomas Edison Center.

Director D'Souza moved, seconded by Director Phelan, to approve the contractual agreement. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented bids received for the CCC Adult Education Center project. It was recommended that the low bid from Clinton Engineering be accepted, along with Alternates 2, 3 and 7, for a total of \$189,801.85.

Director D'Souza moved, seconded by Director Haiston, to accept the bid and award the project to Clinton Engineering. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll then presented Change Order #1 from Hillebrand Construction, in the amount of \$1,255.45, on the Kahl Educational Center Bookstore project.

Director Phelan moved, seconded by Director Beck, to approve the change order. Ayes: all. Nays: none. Motion carried.

A second reading of proposed revisions to Board Policies in Series 500 was conducted. The Board was asked to approve the changes.

Director Beck moved, seconded by Director Phelan, to approve the recommended changes to Board Policy Series 500. Ayes: all. Nays: none. Motion carried.

The Board then conducted a first reading of proposed changes to Board Policies in Series 600. No action was required.

Chancellor Pat Keir presented a revised 2007-2008 academic calendar and asked that the Board approve changing the date of District Staff Development Day from September 28 to September 21, 2007, in order to avoid a conflict with the ACCT Annual Congress.

Director D'Souza moved, seconded by Director Haiston, to approve the change. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending January 31, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills for most operating categories had been mailed to the Board members for their review, and all categories were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Engler, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Beck complimented Ms. Dettbarn on her work with the auditors.

During Chancellor's Comments, Chancellor Keir encouraged the Board members, particularly new members, to attend the IACCT trustee orientation scheduled for March. She also thanked Ms. Dettbarn and her staff for their vigilance in keeping EICCD in excellent financial condition. The Chancellor shared that spring enrollment numbers are down a little.

The next Regular Board meeting is scheduled for 7:00 p.m. on February 19, 2007, in the Ellis Vetter Room at 306 West River Drive, Davenport ,Iowa.

The Board was asked to enter into Executive Session to discuss a real estate matter. Director D'Souza moved, seconded by Director Haiston, to enter into Executive Session. On roll call vote: Ayes: Beck, D'Souza, Engler, Gallagher, Haiston, Phelan. Nays: none. Motion carried.

The Board entered into Executive Session at 7:46 p.m. and returned to Regular Session at 8:12 p.m.

Board of Trustees
January 22, 2007 – page 4

President Gallagher declared the meeting adjourned at 8:12 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President