

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
November 21, 2005**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 21, 2005, at the Career Assistance Center, 627 West Second Street, Davenport, Iowa. President Kirby Kleffmann called the meeting to order at 7:00 p.m. with the following trustees present: Dr. Joseph D'Souza, Mary Lou Engler, John Fagerland, Robert Gallagher and Richard Haiston. Absent: John Frampton, Shirley Stewart and Bill Vetter.

The Board conducted a public hearing on the MCC Student Services Building Remodeling Project. No one appeared to speak for or against the project, and President Kleffmann closed the public hearing at 7:02 p.m.

Minutes from the October 17, Regular and Organizational Board meeting had been mailed to the Board members for their review. Director Gallagher moved, seconded by Director Engler, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Audience and Communications, Chancellor Keir shared a proclamation from Iowa Governor Tom Vilsack declaring the 2006 Legislative Session to be the "Session of Celebration of the Iowa Community College," January 26, 2006, as "Annual Community College Legislative Day," and March 15, 2006, as "Senator Jack Kibbie Day." These proclamations are made in honor of the 40<sup>th</sup> anniversary of the enabling legislation for Iowa's community colleges.

Dr. Nancy Kothenbeutel, executive director of continuing education and contract training, introduced the staff report featuring Career Assistance Center highlights. CAC dean Peg Garrison and staff members Jim Schneider, Kevin Lucas and Wayne Cole talked about the Center's programs and services and highlighted its success with students. Three students shared their experiences and successes at CAC with the Board.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Haiston, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer presented four Chapter 260F retraining agreements: The Egging Company, in the amount of \$3,985; the Graphic Arts Training Consortium, in the amount of \$100,000; the Muscatine Learning Consortium, in the amount of \$35,548; and Shaw Electric, Inc., in the amount of \$46,800.

Director Gallagher moved, seconded by Director Engler, to approve the Chapter 260F retraining agreements. Ayes: all. Nays: none. Motion carried.

**Mr. Kapfer then presented an Assumption Agreement for Olsen Engineering, LLC.**

**Director Haiston moved, seconded by Director Gallagher, to approve the assumption agreement by and between Olsen Engineering, LLC (the new company) and Olsen Engineering, L.P. (the original company). Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: an articulation agreement with North Carolina A&T State University for the health, safety and environmental technology (HSET) program; Chapter 28E contracts with Pleasant Valley Schools for “Becoming a Master Student” and Davenport Central High School for “Principles of Speech;” and lease agreements with the City of Bettendorf for the Eagles Building and with Solo Direct Connect, LLC for excess educational broadband service capacity. Dr. Thomas Coley, president of Scott Community College, reviewed both lease agreements for the Board, and Bettendorf City Administrator Decker Ploehn commented on the Eagles Building lease.**

**Director Fagerland moved, seconded by Director D’Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of facilities, presented bids received for the MCC Student Services Building Remodeling Project. Four bids were received, and Mr. Barkdoll presented the District’s recommendation that the contract be awarded to Todd Hackett Construction Company, with a bid of \$89,550.**

**Director Gallagher moved, seconded by Director Haiston, to award the contract to Todd Hackett Construction Company. Ayes: all. Nays: none. Motion carried.**

**Rassoul Dastmozd, dean of applied technologies at SCC, presented information about a new program in cancer information management. The Board was asked for their approval of the program before appropriate paperwork is filed requesting approval from the State Board of Education.**

**Director Fagerland moved, seconded by Director D’Souza, to approve the cancer information management program. Ayes: all. Nays: none. Motion carried.**

**Academic calendars for the 2006-2007 and 2007-2008 academic years were presented for Board approval.**

**Director Haiston moved, seconded by Director D’Souza, to approve the academic calendars as submitted. Ayes: all. Nays: none. Motion carried.**

**Ron Serpliss, dean of the college at CCC, gave the Board a summary of the District's efforts to purchase a piece of real estate directly across Lincoln Boulevard from the CCC campus. The Board was asked to approve a purchase offer of \$120,000 and to authorize the expenditure of the purchase price plus closing costs.**

**Director Fagerland moved, seconded by Director Gallagher, to approve the purchase of said real estate and to authorize expenditure of the purchase price plus closing costs. Ayes: all. Nays: none. Motion carried.**

**The Board was presented with a list of insufficient funds checks for FY 2004 totalling \$4,167.33 and was asked to write off those checks.**

**Director D'Souza moved, seconded by Director Engler, to write of the insufficient funds checks for FY 2004. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending October 31, 2005, were presented. It was recommended that receipt of these reports be acknowledged and the reports be placed on file.**

**Director Engler moved, seconded by Director Gallagher, to acknowledge receipt of the financial reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills for most operating categories had been mailed to the Board members for their review and were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.**

**Director Haiston moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**President Kleffmann thanked Peg Garrison and the Career Assistance Center staff for their hospitality in hosting the Board meeting.**

**During Chancellor's Comments, Chancellor Keir introduced the new assistant to the president/development director at SCC, Pamela Rathe. Gary Mohr, executive director of external affairs, gave an overview of recent meetings with area legislators.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on December 19, 2005. The Board was asked to change the location of the meeting to Muscatine Community College.**

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**Director Engler moved, seconded by Director Haiston, to move the December 19, 2005, Regular Board meeting to Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Engler, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.**

**The meeting adjourned at 8:24 p.m.**

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**Lana J. Dettbarn, Acting Board Secretary**

**Approved:**

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**Board President**