

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 19, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 19, 2016, in the Student Life Center, Scott Community College, 500 Belmont Road, Bettendorf, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan, Milton Shaw*, Bill Vetter. Absent: Michelle Garvin.

The Board conducted a public hearing on two public improvement projects: CCC Annex Patio and SCC Urban Campus Interior Demolition. No one appeared to speak for or against the improvement projects, and President Gallagher closed the public hearings at 7:02 p.m. and 7:03 p.m., respectively

Minutes from the August 15, 2016, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Hollonbeck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck presented an IACCT update, noting that the Board met last week and discussed workforce development and Form 990 updates. She reminded the Board members that the ACCT Annual Conference is October 5-8 in New Orleans.

Staff reports were presented. Dr. Teresa Paper, SCC President, introduced Cody McCune, an SCC student and Phi Theta Kappa member who serves as Iowa regional president for PTK. Mr. McCune shared his experiences as a member of PTK and described the many benefits he has received by participating in the organization. Jodi McGivern, instructor of the sonography program implemented at SCC last year, talked about the successful first year of the program, noting that the 11 students who started the program have all graduated and have jobs. Mike Spraley, one of those graduates, told the Board that when he was no longer able to work in construction, he chose the sonography program and had four or five job offers, all offering a good salary. LaDrina Wilson, SCC dean of students and a member of the EICC Diversity Council, gave a brief overview of the new Diversity Academy, noting that its first year was a success that resulted in not only greater awareness of and appreciation for diversity but in several concrete projects that have benefitted the colleges, including a diaper bank, gender neutral signage, diversity in the curriculum, and a line of greeting cards. First year graduates Jason Walker, lead ABE teacher at MCC, and Dr. Kevin Babbitt, drama instructor at SCC, described their projects. Ms. Wilson thanked EICC senior leadership for their tremendous support, and Chancellor Doucette thanked Ms. Wilson for her leadership.

A list of personnel items was presented for Board approval. Director Clausen moved, seconded by Director D’Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for workforce and economic development, presented one Chapter 260E preliminary agreement with Honkamp Krueger in the amount of \$195,000; and six Chapter 260F/WTED retraining agreements with Bodine Services of Clinton in the amount of \$7,800; Data Dimensions, LLC in the amount of \$32,500; ITW Magnaflux in the amount of \$16,250; Solar Plastics, Inc. in the amount of \$9,750; TanTara Transportation in the amount of \$4,999; and West Liberty Foods, LLC in the amount of \$40,000.

Director Vetter moved, seconded by Director Phelan, to approve the Chapter 260E and Chapter 260F/WTED agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: master clinical agreements for nursing, allied health, nurse aide and emergency medicine; and a Chapter 28E agreement with the Iowa Department of Transportation for third-party CDL skills testing.

Director D’Souza moved, seconded by Director Beck, to approve the master clinical agreements and the Chapter 28E agreement. Ayes: all. Nays: none. Motion carried.

The Board was also presented with four agreements related to the SCC Urban Campus – a development services agreement with Saratoga Capital Group, a construction management agreement with Estes Construction, a preconstruction services agreement with Estes Construction, and a commercial lease agreement with New College, LLC.

Director Hollonbeck moved, seconded by Director Clausen, to approve the SCC Urban Campus contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was presented with several recommendations related to facilities projects.

The bid summary for the CCC Annex Patio project was presented, and it was recommended that the contract be awarded to Greenspace Associates, Inc. for Alternate #1 at \$85,300.

Director Clausen moved, seconded by Director D’Souza, to award the contract as recommended. Ayes: all. Nays: none. Motion carried.

Bids for the SCC Urban Campus Interior Demolition were presented. It was recommended that the contract for the demolition be awarded to Precision Builders

with the low bid of \$376,000 and that the contract for the abatement be awarded to ESA, Inc. with the low bid of \$98,210.

***Director Shaw arrived at 8:01 p.m.**

Director Beck moved, seconded by Director Hollonbeck, to award the contracts as recommended. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve an engineering services contract with IEFM for the EICC Urban Center HVAC Renovation, to approve plans and specifications for the project, authorize publication of notice to bidders, schedule a public hearing at the time of the next Regular Board meeting, and approve the purchase of TRANE mechanical equipment for the project.

Director Phelan moved, seconded by Director Shaw, to approve the actions related to the EICC Urban Center HVAC Renovation as recommended. Ayes: all. Nays: none. Motion carried.

The Board was then asked to approve plans and specifications for the BTC Parking Lot/Driving Range project, authorize publication of notice to bidders, and schedule a public hearing at the time of the next Regular Board meeting.

Director Vetter moved, seconded by Director Hollonbeck, to approve the plans and specifications for the BTC Parking Lot/Driving Range project, authorize publication of notice to bidders, and schedule the public hearing for 7:00 p.m. on October 17, 2016. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending August 31, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Shaw moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Clausen, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked SCC President Paper and her staff for their hospitality for the evening.

During Chancellor's Comments, Chancellor Doucette noted that the Board Retreat scheduled for next week will focus on the development of the new strategic plan. The SCC Urban Campus financing should close by the end of the year. The capital campaign has reached 60 percent of its goal, with the next phase to launch at the SCC BASH in early October, to which he invited the Board to be his guests. He noted several professional development opportunities made available recently or coming up soon, including the New Faculty Course, EICC 101 and the Supervisory Training series, and invited the Board to join all faculty and staff on Friday for Fall Development Day.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 17, 2016, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss the Chancellor's performance, which he had requested in writing take place in closed session.

Director Phelan moved, seconded by Director Shaw, to enter into Executive Session for the purpose of performing the Chancellor's evaluation. On roll call vote: Ayes: Beck, Clausen, D'Souza, Gallagher, Hollonbeck, Phelan, Shaw, Vetter. Nays: none. Motion carried.

The Board entered into Executive Session at 8:15 p.m. and returned to Regular Session at 9:15 p.m.

Director Hollonbeck moved, seconded by Director Shaw, to award Chancellor Doucette a performance bonus of \$15,000 for FY16 and to approve his contract as presented. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 9:18 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President