

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
February 17, 2014**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on February 17, 2014, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck\*, Dr. Joseph D'Souza, Mary Lou Engler\*, Michelle Garvin\*, Denise Hollonbeck, Milton Shaw. Absent: Kim Clausen, Bill Phelan. \*Present via telephone due to weather.

Minutes from the January 27, 2014, Regular Board meeting had been mailed to the Board members for their review. Director Hollonbeck moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Rich Winkel and Andrea Rumler from Winkel Parker & Foster were present by phone to present the FY 2013 audit report. Mr. Winkel reviewed the audit report and noted they have issued a clean opinion, with no material weaknesses or deficiencies. Board members expressed their appreciation for this excellent report, noting that while it is unusual for an organization to have such a strong track record, it is something they are proud to have come to expect as customary for EICC.

Director Shaw moved, seconded by Director D'Souza, to accept the audit report and to have it placed on file. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck presented the IACCT report. She noted that she attended the January 29 IACCT Board meeting by phone, which included reports on community college dormitories and a visit with the legislative delegation. She reported that Trustee support will be needed in working with the legislators this year to ensure a good outcome for community colleges. The IACCT Annual Conference will be in Des Moines at the end of March.

Staff reports were postponed due to the weather.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented three Chapter 260F/WTED retraining agreements: Carver Pump in the amount of \$25,000; Midfield Pattern Corp. in the amount of \$4,025; and Genesis Systems Group, LLC in the amount of \$25,000.

Director Engler moved, seconded by Director Shaw, to approve the Chapter 260F/WTED agreements. Ayes: all. Nays: none. Motion carried.

**The Board was asked to approve a nursing clinical agreement with University of Iowa Hospitals Child Health Specialty Clinics.**

**Director D'Souza moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve Tricon Construction Group Change Order #2 in the amount of \$2,736.09. CCC President Karen Vickers reported this project is almost complete.**

**Director Beck moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.**

**The Budget Estimate for FY2014-2015 was presented to the Board. Chancellor Doucette noted that because of the state-mandated timeline for certification of the budget, this document is created based on assumptions about state general aid and tuition. Lana Dettbarn, executive director for administrative services, commented that this document sets property taxes and the ceiling for expenditures.**

**The Board was asked to authorize publication of the budget estimate and to schedule a public hearing on the budget for 7:00 p.m. on March 10, 2014, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**Director D'Souza moved, seconded by Director Shaw, to authorize publication of the budget estimate and to schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to adopt a resolution authorizing Don Doucette and Gary Mohr to represent EICC's interests to state government.**

**Director Engler moved, seconded by Director Hollonbeck, to adopt the resolution as stated. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending January 31, 2014 were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Shaw moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Shaw moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher read a thank you note from former trustee John Frampton’s family acknowledging the flowers sent by the Board to John’s funeral. President Gallagher noted that Mr. Frampton was a strong supporter of the community college and will be missed. Director Engler noted that Mr. Frampton would have encouraged everyone to attend the IACCT conference in March.**

**During Chancellor’s Comments, Chancellor Doucette thanked President Gallagher and Director Hollonbeck for attending the ACCT National Legislative Summit last week in Washington, DC. President Gallagher thanked EICC for the opportunity to attend and noted that the Iowa congressional delegation was very complimentary of community colleges but emphasized they had no money. Director Hollonbeck commented on the visit with US Department of Labor staff. Chancellor Doucette also invited Board members to attend Staff Development Day this Friday, commented on the joint foundations professional development event last Thursday evening, and said he anticipates bringing a recommendation to the Board next month related to Iowa’s Home Base Initiative for veterans.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on March 10, 2014, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**The Board was asked to enter into Executive Session to discuss real estate. Director Hollonbeck moved, seconded by Director Shaw, to enter into Executive Session for that purpose. On roll call vote: Ayes: Beck, D’Souza, Engler, Garvin, Gallagher, Hollonbeck, Shaw. Nays: none. Motion carried.**

**The Board entered into Executive Session at 7:36 p.m. and returned to Regular Session at 7:53 p.m.**

**President Gallagher adjourned the meeting at 7:54 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**