

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 28, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 28, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan, Milton Shaw. Absent: Kim Clausen.

Minutes from the December 17 2012, Regular Board meeting had been mailed to the Board members for their review. Director Shaw moved, seconded by Director Engler, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, introduced Rich Winkel and Jill Van Roekel from the accounting firm Winkel Parker Foster. Mr. Winkel presented the report on the FY 2012 audit of Eastern Iowa Community College District. He reviewed the audit process and reported that the firm had no findings or deficiencies to report and had issued a clean opinion. The Board was asked to accept the report and to place it on file.

Director D'Souza moved, seconded by Director Beck, to accept the FY 2011 audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update, as well as an invoice for membership dues. He commented that IACCT has been working diligently this year to ensure trustees in Iowa have the tools and skills they need, as evidenced by the wide array of webinars offered to members. He also noted the strong partnership between IACCT and the Iowa Association of Community College Presidents, and recommended that the Board continue its membership.

Director Phelan moved, seconded by Director Engler, to approve payment of the IACCT dues and continue membership in the organization. Ayes: all. Nays: none. Motion carried.

Dr. Karen Vickers, vice chancellor for student development and president of Clinton Community College, reported that the district's task force on serving military students made several recommendations in Fall 2011 for how EICC might better reach and serve military and veteran students. One of those recommendations was to designate one person to serve as primary contact for veterans services. She introduced Rebecca Geiken, who began serving July 1, 2012, as EICC's Military and Veteran Student Services Specialist. Ms. Geiken reported that 278 military and veteran students are enrolled at EICC, an increase of 33 percent since Fall 2011. She expects this number to increase with the ongoing military drawdown. Her role is to help active duty and

veteran students integrate into the college and also into civilian life, and she noted it is very important to create a welcoming, friendly environment. EICC has been successful in this endeavor and has been named a Military Friendly College.

A list of personnel items was presented for Board approval, as was a list of performance adjustments for administrative and professional staff. Director D'Souza moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve lease agreements for low@Work office space in Clinton, Maquoketa and Muscatine and to renew the professional services agreement with Bridgeview Community Mental Health Center for services to students at Clinton Community College.

Director Engler moved, seconded by Director Shaw, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt a resolution to hold a public hearing on the transfer of property to Pleasant Valley Schools for 7:00 p.m. on February 18, 2013, at the Hotel Blackhawk, 200 East Third Street, Davenport, Iowa, and to direct publication of Notice of Exchange of Real Estate and Notice of Public Hearing.

Director Beck moved, seconded by Director Shaw, to adopt said resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending December 31, 2012, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Garvin moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Garvin, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher reminded the Board members of the February 18 joint meeting with the foundation boards. Director Phelan offered to make arrangements for Ms. Geiken to speak to Muscatine-area groups such as the Rotary and VFW to increase awareness of the colleges' veterans services.

During Chancellor’s Comments, Chancellor Doucette reported that today was the 14th day of classes and official semester enrollment numbers who that enrollment is down from last spring, but the decline is lower than in the fall. Fall to spring retention is up five percent over last year, and the number of students on financial aid suspension was reduced significantly, as was the number of students earning zero credit hours. Impact on tuition revenue is not yet known. Dr. Doucette reported that Governor Branstad recommended a \$10 million increase in general aid for community colleges, but also recommended \$11 million less in other funding.

The next Regular Board meeting is scheduled for 7:00 p.m. on February 18, 2013. The Board was asked to change the location for this meeting to the Hotel Blackhawk, 200 East Third Street, Davenport, Iowa, to align locations with the joint foundation boards meeting that afternoon.

Director Shaw moved, seconded by Director D’Souza, to change the location of the February 18, 2013, Regular Board meeting as recommended. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 7:45 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President