

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
March 12, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on March 12, 2012, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Mary Lou Engler, Michelle Garvin*, Bill Phelan, Milton Shaw, Shirley Stewart. Absent: Brian Angwin, Dr. Joseph D'Souza.

The Board conducted a public hearing on the 2012-2013 Budget Estimate. No one appeared to speak for or against the budget estimate, and President Gallagher closed the public hearing at 7:02 p.m.

The Board also conducted a public hearing on two public improvement projects: the SCC 1969 Addition Roof Replacement; and the CCC Maquoketa Advanced Technology Center. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:03 p.m.

Minutes from the February 20, 2012, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He reported that he was able to attend visitation for IACCT office manager Linda Claussen's son, Nick, on behalf of EICC. At the recent IACCT Board meeting, lobbyists reported that they feel very good about the community college general aid legislation. At the request of the community college presidents, IACCT has been reviewing their policies and procedures to ensure that the activities and focus provide the best possible return on investment for the colleges. Director Phelan encouraged all to attend the annual IACCT conference in July at Lake Okoboji. He shared cards that outline the community colleges' impact on the state economy and urged members to share this information with friends of the colleges.

*Director Garvin arrived at 7:06 p.m.

Staff reports were presented. Ron Serpliss, dean of the college at CCC, gave an overview of EICC's concurrent enrollment program. He noted that 3,559 high school students were enrolled in EICC courses offered through the high schools in FY11, accounting for 11.7% of total credit hours and 24.7% of total enrollment. EICC offered 338 classes at 23 high schools in FY11. Concurrent enrollment provides options and early college credit to high school students, enrollment and potential future enrollment for the colleges, and offers additional curricular rigor for high schools. EICC has applied for accreditation by the National Alliance for Concurrent Enrollment Partnerships (NACEP), a standard that will help ensure high quality standards. The

growth of the program and the accreditation requirements will require additional college resources, so EICC will be meeting with superintendents and high school principals soon to discuss a new pricing structure.

Dr. Jeff Armstrong, vice chancellor for instruction, introduced Paula Eardley, vice president for campus relations at Barnes & Noble College Booksellers. Ms. Eardley reviewed the services that would be provided by Barnes & Noble to EICC students should the Board approve a contract to outsource bookstore operations. She mentioned 24/7 two-way communications with students, many ways to shop, the “nook™study” app that works with textbooks, online tools for students and faculty, the ability to order books when registering for classes and the option to rent textbooks. Retail and foodservice features might be added in the future. All bookstore positions eventually will be Barnes & Noble positions.

A list of personnel items was presented for Board approval. Chancellor Doucette called the Board’s attention to the recommended appointment of Dr. Teresa Paper as president of Scott Community College, noting he was very pleased to make this recommendation based upon his own experiences working with Dr. Paper and the input of faculty, staff and community members. In addition, it was noted that 12 employees have elected to take early retirement this year. Each of those positions will be evaluated to decide if it will be filled or repurposed.

Director Shaw moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260F retraining agreements: Carver Pump Company in the amount of \$25,000; and Data Dimensions in the amount of \$25,000.

Director Stewart moved, seconded by Director Engler, to approve the Chapter 260F retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a bookstore vendor agreement with Barnes & Noble College Booksellers; an updated articulation agreement with North Carolina A&T University for the health, safety and environmental technology program; renewal of the ACCESS program agreement with the Mississippi Bend Area Education Agency; and a student-built home agreement with Davenport and North Scott Schools. Director Phelan asked to consider the bookstore agreement separately from the other three agreements.

Director Phelan moved, seconded by Director Stewart, to approve the contract with Barnes & Noble College Booksellers. Ayes: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Shaw, to approve the remaining contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented bids received for the SCC 1969 Addition Roof Replacement project. He recommended that the contract be awarded to West Branch Roofing, with the low base bid plus alternate #1 at \$365,916.

Director Shaw moved, seconded by Director Phelan, to award the contract to West Branch Roofing as recommended. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reported that bids had been received for the CCC Maquoketa Advanced Technology Center project, but that the low bid was much higher than anticipated. Because this is a grant-funded project, funds are quite limited, so the architect and engineers are working with the low bidder to see if savings can be achieved. He hopes to bring a revised bid to the Board in April.

The Board was asked to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing for three new public improvement projects: CCC Parking Lot Renovation; SCC END/RT Lab and Classroom Renovation; and EICC Urban Center Roof Replacement.

Director Beck moved, seconded by Director Phelan, to approve the plans and specifications for the three projects, authorize publication of notice to bidders, and schedule a public hearing for 7:00 p.m. on April 16, 2012, at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. Ayes: all. Nays: none. Motion carried.

Scott County received funding to develop a hazard mitigation plan and as a condition of that funding, they are required to ask specific entities to adopt the plan. EICC participated in the development of the plan, and the Board was asked to approve a resolution formally adopting the plan, pending FEMA approval.

Director Beck moved, seconded by Director Shaw, to approve the resolution adopting Scott County's hazard mitigation plan. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt the FY2012-2013 budget estimate as recommended. The budget had been published in the *Quad City Times* and a public hearing conducted earlier in the meeting.

Director Phelan moved, seconded by Director Engler, to adopt the FY2012-2013 budget. Ayes: all. Nays: none. Motion carried.

**Board of Trustees
March 12, 2012 – page 4**

Board policies in Series 100 and Series 200 were presented for a second reading. No additional changes were recommended or made, and the Board was asked to approve the policies.

Director Shaw moved, seconded by Director Engler, to approve the policies in Series 100 and Series 200. Ayes: all. Nays: none. Motion carried.

Board policies in Series 300 and Series 400 were presented for a first reading. Action on these policies will be requested after a second reading next month.

Financial reports for the month ending February 29, 2012, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Stewart moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

No Trustee Comments were made.

During Chancellor's Comments, Chancellor Doucette reported on the progress of the strategic plan: several positions are likely to be opened, all providing direct service and benefits to students; we are moving forward with providing affordable educational materials and enhanced services to students with the approval of the Barnes & Noble contract; creation of a customer service call center continues to progress; the student intake process is being redesigned; and we are moving forward with quality assurance measures for the concurrent enrollment program. He is guardedly optimistic about a good outcome in the legislature for community college state aid. He noted that MCC faculty member Jeff Kaufmann has decided not to run for another term in the state legislature, and that MCC faculty member John Dabeet has announced he will run for a state house seat.

The next Regular Board meeting is scheduled for 7:00 p.m. on April 16, 2012, at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa.

President Gallagher adjourned the meeting at 8:21 p.m.

Board of Trustees
March 12, 2012 – page 5

Approved:

Honey H. Bedell, Board Secretary

Board President