

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 15, 2011**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 15, 2011, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, and Milton Shaw. Absent: Michelle Garvin, Bill Phelan, and Shirley Stewart.

Minutes from the July 18, 2011, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

To complete the agenda, the Board was asked to add a bill of sale with Iowa-American Water to Item 8. Contractual Agreements. They were also given a revised summary sheet for Item 12. Presentation of Bills.

The staff report focused on the Fiscal Year 2011 financial and enrollment report. Lana Dettbarn, executive director for administrative services, presented the year-end financial report. She noted that the District started the year with \$4.5 million in the fund balance and ended the year with a reserve of \$4.699 million. Laurie Hanson, director of institutional effectiveness, reviewed the year-end credit enrollment report. Headcount was up 7.22% over the previous year, and credit hours were up 5.46% for the same period. She noted that 26.03% of District credit hours are delivered online, and that 23% of students are concurrently enrolled in high school, representing 10.4% of all credit hours. Chancellor Doucette noted that regional demographics and economic indicators suggest that this type of growth will not continue in the future. Dr. Nancy Kothenbeutel, vice chancellor for workforce development, reviewed the continuing education year-end enrollment report. She noted that headcount for CE classes was down 1.7% from the previous year; total headcount was 56,157 and unduplicated headcount was 30,752. Continuing education contact hours were down 4.07%.

A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Hardi North America in the amount of \$70,000; and Muscatine Foods Corporation and Kent Nutrition Group, Inc. in the amount of \$500,000.

Director D'Souza moved, seconded by Director Frampton, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: memoranda of agreement with Davenport Schools for the alternative high school program and with Columbus Junction, Louisa-Muscataine, West Liberty and Wilton Schools for concurrent enrollment; revision of the articulation agreement with Franklin University; renewal of Kahl Building lease agreements with V&R Co. and Wehr, Berger, Lane & Stevens; and a bill of sale for a water pipeline at the Midwest Center for Safety & Rescue Training to Iowa-American Water Co.

Director D'Souza moved, seconded by Director Frampton, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Board members were asked to approve a resolution designating the electroneurodiagnostic (END) technology program as eligible for Accelerated Career Education (ACE) funds from the Iowa Department of Economic Development.

Director Engler moved, seconded by Director Shaw, to approve the resolution as written. Ayes: all. Nays: none. Motion carried.

The Board was asked to conduct a first reading on proposed revisions to Board Policy No. 507 – Student Residency. The change allows all military veterans and their dependents living within a 50-mile radius of an Eastern Iowa Community College to be granted Iowa resident status for tuition purposes. The Board will conduct a second reading in September, at which time approval will be requested.

Financial reports for the months ending June 30, 2011, and July 31, 2011, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. A revised summary sheet was provided to Board members and they were asked to approve payment of the bills as amended.

Director D'Souza moved, seconded by Director Beck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Frampton tendered his resignation, effective October 1, 2011. He expressed his appreciation for his fellow Board members and noted that serving on the Board for almost 25 years has been a wonderful experience for him.

Director Beck moved, seconded by Director D’Souza, to accept Director Frampton’s resignation with great regret. Ayes: all. Nays: none. Motion carried.

President Gallagher expressed his appreciation for all Director Frampton has done and promised to find ways to keep him involved with the District in the future.

Director Engler reported that the IACCT conference in Ankeny in July was an excellent conference, with good information and good fellowship with trustees from around the state. Director Beck echoed her sentiments and stated the conference was well worth attending.

Director Shaw asked Dr. Kothenbeutel about the status of the firing range and law enforcement training center at the Midwest Center for Safety & Rescue Training. Dr. Kothenbeutel replied that plans are moving forward and that we continue to seek funding to support the development of this project.

Director Engler reminded Board members about the opening of the Advanced Technology Environmental and Energy Center (ATEEC) on August 29 at 1:30 p.m.

During Chancellor’s Comments, Chancellor Doucette said that he will miss Director Frampton’s commitment and sense of service, as well as his sense of humor. Board elections are scheduled for September 13, 2011. He noted that the end-of-year reports were quite positive and that he sees these results as a testament to the Board’s leadership, the great faculty and staff of the district and the leadership of previous chancellor Dr. Pat Keir. He commented that the District is close to achieving its goal of a reserve of six weeks of operating costs. This year’s budget was built on projections of flat enrollment, so he is happy to see the modest increase we have at this point for fall 2011. Enrollment strategies will focus on underrepresented groups, converting prospects into registered students, and retaining students for longer periods. Faculty return to campus on August 24 and classes begin August 29.

The next Regular Board meeting is scheduled for 7:00 p.m. on September 19, 2011, at the new ATEEC offices, 201 North Harrison, Davenport, Iowa.

President Gallagher adjourned the meeting at 7:50 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President