

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
February 21, 2011**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on February 21, 2011, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Dr. Joseph D'Souza, John Frampton (via telephone), Bill Phelan, Milton Shaw, Bill Vetter. Absent: Kendra Beck, Mary Lou Engler, Shirley Stewart.

The Board conducted a public hearing on three public improvement projects: Career Assistance Center/West Davenport Center; Kahl Educational Center Boiler Replacement; and Capitol Theatre Hibernation. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:03 p.m.

Minutes from the January 24, 2011, Regular Board meeting and the February 14, 2011, Special Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, President Gallagher added a communication from Director Vetter as agenda item 18A.

Director Phelan did not have a report from IACCT.

During Staff Reports, Chancellor Pat Keir called the Board's attention to the *Community College Journal* article featuring an interview with President Gallagher regarding community college budget cuts. She noted that EICCD leadership had met on February 16 to discuss a potential budget cut of \$1,251,294, which would represent a worst-case scenario of mid-year rescissions and FY12 general aid reductions. The meeting generated several ideas, including potentially raising fees for high school dual enrollment and a significant tuition increase. Gary Mohr, executive director for external affairs, reviewed the situation regarding state general aid, noting that the state Senate has approved restoring the mid-year budget cut. Next year's general aid, he noted, will be one of the last items decided during the legislative session, probably in mid-April.

Robin Michel, interim associate director for professional development, shared an overview of professional development activities in the district, including participation in the Quad City Professional Development Network, last fall's Staff Development Day, the Center for Professional Development's monthly e-newsletter, sexual harassment prevention training, employee orientation, a student services retreat, webinars, videos and adjunct faculty orientation. Campus-specific activities were shared by CCC dean Ron Serpliss, MCC dean Gail Spies and SCC professional development coordinator Doug Kutzli.

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A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement with T.M. Incorporated, in the amount of \$30,000.

Director Frampton moved, seconded by Director Phelan, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: clinical agreements for cancer information management with St. Elizabeth's Health Center in Ohio, Jordan Hospital in Massachusetts and Abington Hospital in Pennsylvania; for nursing with Bettendorf Health Care; and for radiologic technology with Radiology Group, Medical Associates and Quad Cities Occupational Health; and a transfer and articulation agreement with Park University in Missouri.

Director D'Souza moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Keir announced that bids received for the Career Assistance Center/West Davenport Center project included a subcontractor flaw. The bids received were also higher than anticipated. As a result, rather than recommending awarding the contract at this meeting, she recommends that the bids be revamped and the process of value engineering the project be started. A contract recommendation will be brought to the Board at the March 14, 2011, meeting. Director Phelan expressed concern about the cost of the project and the soil condition for the roadway. Kirk Barkdoll, director of district facilities, stated that precautions, including soil borings, are being taken to ensure the ground will support the proposed roadway.

Mr. Barkdoll presented bids received for the Kahl Boiler Replacement and the Capitol Theatre Hibernation projects. Although these are separate projects, they were published to bidders in a single bid document because the same types of contractors would be expected to bid on both jobs.

It was recommended that the contract for the Kahl Boiler Replacement be awarded to Ryan & Associates at \$396,300 for the base bid and alternates 1 and 2. Mr. Barkdoll noted that the District has been awarded \$103,000 in energy rebates from MidAmerican Energy to help offset the costs of the project.

Director D'Souza moved, seconded by Director Shaw, to award the contract to Ryan & Associates. Ayes: all. Nays: none. Motion carried.

It was recommended that the contract for the Capitol Theatre Hibernation be awarded to Ryan & Associates at \$217,000 for the base bid and alternate 1. Mr. Barkdoll noted that the District has been awarded \$16,294 in energy rebates from MidAmerican Energy to help offset the costs of the project.

Director Shaw moved, seconded by Director Phelan, to award the contract to Ryan & Associates. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the Career Assistance Center/West Davenport Center Driveway/Parking Lot. It was recommended that the Board approve the plans and specifications, authorize publication of notice to bidders, and set a public hearing for 7:00 p.m. on April 18, 2011, at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. Estimated cost of the project is \$157,000.

Director D'Souza moved, seconded by Director Phelan, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Sulzberger Construction Change Order #2, in the amount of \$187,692.75 (revised from the change order submitted in the Board packet), on the SCC Roadway Phase 4.

Director D'Souza moved, seconded by Director Shaw, to approve Sulzberger Construction Change Order #2. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented First Construction Group Change Order #1, in the amount of \$4,490, on the MCC Student Center and Campus Renovation.

Director Phelan moved, seconded by Director Shaw, to approve First Construction Group Change Order #1. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed Board Policies No. 443 and No. 555 – Prohibition of Weapons on Campus, and was then asked to approve the policies.

Director D'Souza moved, seconded by Director Phelan, to approve Board Policies No. 443 and No. 555. Ayes: all. Nays: none. Motion carried.

Dr. Jeff Armstrong, MCC president and vice chancellor for facilities, presented a proposal from Mike Lonergan and Mac's Tavern to purchase the Kahl Building Annex, 318 West Third Street, Davenport, Iowa. He stated that the buyer would like to tear the building down and is willing to negotiate shared use of the space, which would accommodate our need for emergency egress from the Capitol Theatre. He

recommended that the Board accept Mr. Lonergan's proposal contingent on an agreement for shared use.

Director D'Souza moved, seconded by Director Shaw, to accept the proposal with said contingency. Ayes: all. Nays: none. Motion carried.

The Board was presented with a gift agreement from the EICCD Foundation for property on West Fairmount Street in Davenport, adjacent to the Davenport Public Library's Fairmount Branch, for the purpose of building the Career Assistance Center/West Davenport Center. Secretary Bedell, in her capacity as executive director of the EICCD Foundation, explained that the Foundation purchased the 7.2 acre lot, has deeded 2.79 acres to the District and will hold the remaining land for future use. In addition to purchasing the land, the Foundation negotiated with the City of Davenport a dark fiber agreement for communications technology at the site. The Gift Agreement provides for the assignment of this agreement to the District, and the Board was asked to approve both the Gift Agreement and the acceptance of the dark fiber agreement.

Director Shaw moved, seconded by Director D'Souza, to approve the Gift Agreement and accept the Dark Fiber Agreement. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, presented the FY 2011-2012 budget estimate. It was recommended that the Board authorize publication of the budget estimate and schedule a public hearing for 7:00 p.m. on March 14, 2011, at 306 West River Drive, Davenport, Iowa.

Director Phelan moved, seconded by Director D'Souza, to authorize publication of the budget estimate and to schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Mark Kapfer explained that the District is working with the Maquoketa Schools to enhance a production welding program at the CCC Maquoketa Center and asked the Board to designate the production welding certificate program as being eligible for Accelerated Career Education (ACE) funding.

Director Shaw moved, seconded by Director Phelan, to designate production welding as an ACE-eligible program. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending January 31, 2011, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

Director Vetter submitted his letter of resignation from the Board, explaining that a change in employment has caused him to move from his director district. He thanked the Board for the wonderful experiences he has had and for the opportunity to serve 14 years. President Gallagher noted that Mr. Vetter, and his father before him, have provided excellent leadership to EICCD for many years and that he is sorry to accept this letter. Board members echoed those sentiments.

Director Phelan moved, seconded by Director Shaw, to accept Director Vetter's resignation with regret. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Frampton noted that Director Vetter will be missed. He also noted that he met with U.S. Senator Charles Grassley this morning and talked about the proposed law enforcement training center with him.

During Chancellor's Comments, Chancellor Keir expressed her gratitude to Director Vetter for his service. She noted that the District is pleased to report its student loan default rate has declined, even in these difficult economic times. She reported that spring enrollment is up 6.12% in headcount and 2.74% in credit hours, and noted that the state education department is predicting a 9% enrollment decline statewide next year. She also shared an article from the *Chronicle of Higher Education* about funding cuts in which she was quoted about Iowa's situation.

The next Regular Board meeting is scheduled for 7:00 p.m. on March 14, 2011, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:40 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President