

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
September 20, 2010**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 20, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, John Frampton, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Mary Lou Engler, Shirley Stewart.

The Board conducted a public hearing on two public improvement projects: SCC Parking Lot Improvement and SCC Truck Driver Training Range Phase 1. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the August 16, 2010, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Frampton, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Secretary Bedell noted that each Board member had at their place an amendment to the agreement with Supreme Fitness that was to be considered under 9. Contractual Agreements.

Director Phelan was unable to attend the most recent IACCT meeting and had no report.

Three staff reports were presented. Chancellor Keir introduced Laurie Hanson, director of institutional effectiveness, who shared the official 14<sup>th</sup> day enrollment report for Fall 2010. She called Board members' attention to the 10.44% increase in headcount and the 8.8% increase in credit hours. Mark Kapfer, executive director for economic development, introduced Chad Stamper from the NewVentures Center, who described the B.I.G. (Business Information for Growth) program; and Cathy Wiebel, director of low@Work, who reviewed that organization's programs and services and noted the changes coming as a result of recently legislated integration with Iowa Workforce Development. Dr. Jeff Armstrong, president of Muscatine Community College and vice chancellor for ancillary services, reviewed the status of 21 facilities projects, noting that 17 are substantially completed and that \$27 million of the \$33 million bond referendum money has been used.

A list of personnel items was presented for Board approval. Director Frampton moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a memorandum of agreement with North Scott Schools for the Achieve Quad Cities program; memoranda

**of agreement with Central Community Schools and Prince of Peace College Preparatory for high school programming; an admissions partnership agreement with University of Northern Iowa; an affiliation agreement with Good Samaritan for the nursing program; and lease agreements with Supreme Fitness (as amended) for MCC athletics, Kahl Building space for V&R Co., and Murray's Warehousing for warehouse storage space.**

**Director Shaw moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented bids received for two public improvement projects.**

**Mr. Barkdoll reviewed the bids received for the SCC Parking Lot Improvement project and recommended that the contract be awarded to Tri City Blacktop, with the low bid of \$50,328.**

**Director Phelan moved, seconded by Director Shaw, to award the contract to Tri City Blacktop. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll reviewed the bids received for the SCC Truck Driver Training Range Phase 1 project and recommended that the contract be awarded to Sulzberger Excavating, with the low base bid and alternate #1 total of \$387,048.11.**

**Director Frampton moved, seconded by Director D'Souza, to award the contract to Sulzberger Excavating. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll reviewed two change orders with the Board.**

**It was recommended that the Board approve Swanson Construction Change Order #8 on the SCC Culinary Arts/Hospitality Management Building in the amount of \$18,478.79.**

**Director Vetter moved, seconded by Director D'Souza, to approve Swanson Construction Change Order #8. Ayes: all. Nays: none. Motion carried.**

**It was recommended that the Board approve Hillebrand Construction Change Order #4 on the SCC Science Lab Renovation in the amount of \$33,664.13.**

**Director Beck moved, seconded by Director D'Souza, to approve Hillebrand Construction Change Order #4. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve Amendment #1 to the professional services agreement with Ament, Inc. for the SCC Access Road Project Phase 4.**

**Director Vetter moved, seconded by Director Frampton, to approve Ament, Inc. Amendment #1. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a first reading of proposed revisions to Board Policy No. 429 – Early Retirement. The changes clarify eligibility for the program as 10 years of current service and limit the benefit to one time only for an employee. The Board will conduct a Second Reading in October and take action then.**

**Board members had met as a Committee of the Whole earlier to interview a search consultant for the upcoming Chancellor Search. Director Vetter moved, seconded by Director Frampton, to enter into an agreement with the Association of Community College Trustees (ACCT) to assist the Board in conducting the search. Ayes: all. Nays: none. Motion carried.**

**Director Phelan moved, seconded by Director Shaw, to appoint Honey Bedell as staff search liaison. Ayes: all. Nays: none. Motion carried.**

**Director Frampton nominated Board President Gallagher to serve as chair of the search committee. Director Beck seconded the nomination. Ayes: all. Nays: none. Motion carried.**

**President Gallagher and Secretary Bedell will schedule a phone conference with ACCT very soon to develop the structure for a search committee and timelines for first steps in the process.**

**The Board was asked to give preliminary approval to a new program in restaurant management.**

**Director Phelan moved, seconded by Director Shaw, to give preliminary approval to this new program. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending September 30, 2010, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Shaw moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Frampton moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher thanked the Board for their time earlier in the evening to meet to discuss the search process.**

**During Chancellor’s Comments, Chancellor Keir recognized Cathy Wiebel for the excellent work her division does to serve so many people. She also praised Dr. Armstrong and Kirk Barkdoll for a great job tracking so many facilities projects.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on October 18, 2010, in the Culinary Arts Building at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.**

**President Gallagher adjourned the meeting at 8:37p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**