

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 16, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 16, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: Dr. Joseph D'Souza.

The Board conducted public hearings on four public improvement projects: SCC Science Lab Renovation Project; SCC Water Main Extension Project; EICCD Sustainable Energy Building; and Midwest Center for Safety and Rescue Training Skills Building. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:03 p.m.

Minutes from the October 19, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He had attended the IACCT new trustee orientation and reported that it was very good. Fellow trustees from other community colleges reported at their November 6 meeting that everyone is seeing financial difficulties in light of the state budget; common course numbering with the Regents was discussed; and the annual Trustees/Presidents dinner is coming up.

Staff reports were presented. Dr. Ellen Kabat Lensch, executive director for resource development and innovation, gave the annual report on grants and contracts received by EICCD. Total grants and contracts funding was up 17 percent in FY09. She also reviewed some of the grant-funded projects and grant applications that are currently pending.

Dr. Kabat Lensch reviewed the District's new Globalization Initiative, noting that its goals are to have more international students enrolled at EICCD, more EICCD students studying abroad, and more globalization across the curriculum.

Jeremy Pickard, MCC faculty member and District coordinator for international education, talked about the current CCI program that has brought students to MCC from Brazil, Nicaragua, Egypt and Pakistan. Egyptian student Mohammed Elian told the Board that he came to MCC to study agribusiness and that programs such as these build important bridges between cultures. Former MCC student Alice Pittman told the Board about her two-week study abroad experience in Ukraine. Dr. Sundari Krishnamurthy of Stella Maris College in Chennai, India, talked to the Board about the importance of a global emphasis in the curriculum. She presented President Gallagher,

Chancellor Keir and MCC President Jeff Armstrong with silk scarves from India. Chancellor Keir gave the Board a short overview of her visit to the Republic of Georgia.

Dr. Nancy Kothenbeutel, executive director for continuing education and contract training, and Tim Cottle, assistant director for the logistics program, gave the Board an update on the development and progress of the US. Department of Labor grant-funded logistics program. The curriculum takes a pathways approach that builds from short-term training to an A.A.S. degree. Mr. Cottle has been working with area high schools to develop logistic academies; Bettendorf and Pleasant Valley High Schools began this year; Muscatine will begin next year; and he is now working with Maquoketa.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Frampton, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve one contractual agreement: a credit transfer agreement with Defense Acquisition University.

Director Shaw moved, seconded by Director Engler, to approve the contractual agreement. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented the bids received for three public improvement projects.

Mr. Barkdoll presented the bids received for the SCC Science Lab Renovation Project and recommended that the contract be awarded to Hillebrand Construction with the low bid of \$703,620 for the base bid and alternates 2, 3 and 4.

Director Beck moved, seconded by Director Shaw, to award the contract to Hillebrand Construction. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented the bids received for the SCC Water Main Extension Project and recommended that the contract be awarded to Hometown Plumbing with the low bid of \$132,000.

Director Phelan moved, seconded by Director Stewart, to award the contract to Hometown Plumbing. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented the bids received for the Midwest Center for Safety & Rescue Training Skills Building. He noted that the low bid of \$234,000 from Swanson Construction exceeds the project budget of \$222,000, but it is possible to make changes to the project to reduce the cost.

Director Frampton moved, seconded by Director Vetter, to award the contract to Swanson Construction at a cost not to exceed \$222,000, less the cost of the shipping containers needed. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Change Order #2 from Todd Hackett Construction in the amount of \$10,015.00 on the SCC Applied Technology Building Addition. Director Engler expressed concern about wet foundation footings from previous projects.

Director Vetter moved, seconded by Director Shaw, that Todd Hackett Construction Change Order #2 be approved. Ayes: all. Nays: none. Motion carried.

The Board was asked to table both items related to the EICCD Sustainable Energy Building until funding for the building can be secured.

Director Phelan moved, seconded by Director Frampton, to table awarding both the construction contract for this building and a contract for LEED commissioning services. Ayes: all. Nays: none. Motion carried.

The Board conducted a first reading of a proposed policy on identity theft – Board Policy No. 577 – Identity Theft Protection. Lana Dettbarn, executive director for administrative services, explained the federal government’s requirement that institutions adopt such policies. No action was taken. A second reading will be conducted at the December Board meeting.

The Board was asked to write off \$8,685.57 in non-sufficient funds checks for fiscal year 2008.

Director Shaw moved, seconded by Director Beck, to write off the fiscal year 2008 non-sufficient funds checks. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Stewart, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Engler moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Phelan offered his compliments on the District's outstanding international education program.

During Chancellor's Comments, Chancellor Keir noted that the State of Iowa's financial situation is awful and will probably get worse. She said that more cuts should be expected, perhaps up to 20% over three years. Tuition income and not filling vacancies are helping EICCD meet the current challenges.

As Unscheduled Business, Gary Mohr, executive director of external affairs, talked with the Board about the District's federal legislative agenda. The agenda includes three priorities: an increase in NEW ERA funds; funding for the Wilton, Columbus Junction and West Liberty satellite centers; and assistance for the CCC library renovation project. Mr. Mohr will coordinate a federal legislative visit in January and share that information with interested Board members.

The next Regular Board meeting is scheduled for 7:00 p.m. on Monday, December 21, 2009, in the Bob Roach Little Theatre at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa.

The Board was asked to enter into Executive Session to discuss a real estate matter. Director Engler moved, seconded by Director Frampton to enter into Executive Session for the stated purpose. On roll call vote: Ayes: Beck, Engler, Frampton, Gallagher, Phelan, Shaw, Stewart and Vetter. Nays: none. Motion carried. Chancellor Keir asked Dr. Kothenbeutel and Rich Horst to remain for the Executive Session.

The Board entered into Executive Session at 9:05 p.m. and returned to Regular Session at 9:54 p.m.

President Gallagher adjourned the meeting at 9:55 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President