

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
July 21, 2008**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 21, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza*, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart. Absent: Bill Vetter.

Minutes from the June 16, 2008, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT report and gave the Board an update on the progress of the new IACCT building plans in Des Moines; planners continue to search for cost savings.

*Director D'Souza arrived at 7:15 p.m.

The Board then reviewed the proposed IACCT 2009 legislative priorities, as well as the Iowa Association of School Boards priorities. Chancellor Pat Keir led discussion about additional ideas EICCD has for legislative action. The Board affirmed the legislative priorities outlined by IACCT.

Three staff reports were presented. Mark Kapfer, executive director for economic development, reported on economic development activities, including an update on the Chapter 260E projects. Ilene Deckert, associate director for economic development, talked about the CareerLink Essentials+ program, introducing program director Chris Banker and student Eric Hoffman. Jeff Larson, dean of online learning, talked about the District's distance learning accomplishments and goals. Ellen Kabat Lensch, executive director for resource development and innovation, shared news about her upcoming ACE Fellowship.

The Board was asked to enter into Executive Session to discuss personnel matters.

Director Frampton moved, seconded by Director Beck, to enter into Executive Session to discuss personnel matters. On roll call vote: Ayes: Beck, D'Souza, Engler, Frampton, Phelan, Shaw, Stewart. Nays: none. Motion carried.

The Board entered into Executive Session at 7:50 p.m. and returned to Regular Session at 8:21 p.m.

The Board was asked to approve the 2008-2009 Master Contract with the faculty association.

Director Frampton moved, seconded by Director Phelan, to approve the Master Contract. Ayes: all. Nays: none. Motion carried.

Salaries for faculty, administration, professional and support staff for the 2008-2009 year were presented for approval.

Director D'Souza moved, seconded by Director Phelan, to approve the salaries. Ayes: all. Nays: none. Motion carried.

A list of personnel items was presented for Board approval.

Director Stewart moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to take action on the Chancellor's contract.

Director Shaw moved, seconded by Director D'Souza, to approve the Chancellor's contract. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented a form of agency agreement between Wells Fargo Bank, NA and EICCD in connection with the 2008-1 Multiple Project Industrial New Jobs Training Certificates.

Director Engler moved, seconded by Director Frampton, to approve the form of agency agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: an education affiliation agreement with Genesis Health System for EMS, long-term care and certified nurse aide programs; and 17 clinical agreements for the nursing program.

Director Phelan moved, seconded by Director Stewart, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented plans and specifications for the CCC Maquoketa Campus project, the CCC Technology Center Roof Repair project, the MCC University Center project, and the MCC Student Center Roof Repair project. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders, and schedule a public hearing for 7 p.m., August 18, 2008, at Nahant Marsh, 4220 Wapello Avenue, Davenport.

Director Stewart moved, seconded by Director Beck, to approve plans and specifications for the CCC Maquoketa Campus, CCC Technology Center Roof Repair, MCC University Center and MCC Student Center Roof Repair projects; to authorize publication of notice to bidders for the projects; and to schedule the public hearing as requested. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented three change orders for Board approval: Frye Builders Change Order #3, a deduct in the amount of \$2,282, for the BTC Welding Addition project; Hawkeye Paving Change Order #1, an increase of \$8,450; and Hawkeye Paving Change Order #2, an increase in the amount of \$3,875, on the SCC Road Project Phase I project.

Director Beck moved, seconded by Director Engler, to approve the three change orders. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll also presented amendments to the contract for professional services with Ament, Inc., on the SCC Road Project, Phases I and IIIA.

Director Frampton moved, seconded by Director Shaw, to approve the amendments to the Ament, Inc., contract. Ayes: all. Nays: none. Motion carried.

Chancellor Keir asked Dr. Nancy Kothenbeutel, executive director of continuing education and contract training, to give a report on the progress of the proposed West Davenport center. Dr. Kothenbeutel outlined the programming for the center, including Career Assistance Center programs, credit programs and adult and continuing education programs. She noted that the ideal location would be on a bus route and not north of Kimberly Road in Davenport.

Chancellor Keir then asked Mark Kapfer, executive director of economic development, to give an update on the status of the student housing investigation. A committee of Directors Gallagher, Vetter and Phelan, Mr. Kapfer, Rich Horst and Dr. Vic McAvoy was appointed to study the issue and bring a recommendation to the Board as quickly as possible.

Rich Horst, EICCD director of development, told the Board about a proposed partnership with the City of Davenport Fire Department related to the Midwest Center for Safety and Rescue Training. Board members agreed that the District should investigate this further and seek opportunities to involve other area fire departments.

Chancellor Keir then asked Mr. Horst to share with the Board a request received late last week from Capital Theater Operating, LLC, requesting changes in the terms of the

lease agreement for the Capitol Theatre. The Board determined the issue needed further study and took no action.

A request for preliminary approval of a new program in surgical technology was presented to the Board.

Director Frampton moved, seconded by Director Engler, to provide preliminary approval of the surgical technology program. Ayes: all. Nays: none. Motion carried.

The Board was presented with a resolution providing for Notice of Regular Annual School Election.

Director Beck moved, seconded by Director Phelan, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Changes in the Iowa school election law will result in school elections being held every two years instead of every year. This will change director terms from three years to four years, beginning with the 2009 election. A committee of Directors Gallagher, Frampton and Phelan developed a plan to address these changes as they relate to our Board and presented that plan at the meeting. The recommendation of the committee was to put the three affected directors' names in a hat, draw one name out and have that director's term shortened by one year; the other two directors' terms would be lengthened by one year. Board members agreed to this proposal.

President Gallagher asked Director Frampton to draw the name from the hat, and Director Frampton drew Director Phelan's name. The term of Director Phelan in Director District VIII will be shortened by one year to end in 2009. The terms of Directors Beck and D'Souza in Districts VII and III, respectively, will be lengthened by one year to end in 2011.

A resolution of Adoption of Plan to Implement HF 2620 of the 82nd General Assembly, which reflects the changes made, was presented to the Board for approval.

Director Shaw moved, seconded by Director Frampton, to approve the resolution. On roll call vote: Ayes: Beck, D'Souza, Engler, Frampton, Gallagher, Phelan, Shaw, Stewart. Nays: none. Motion carried.

Recommended revisions to two Board policies were presented for a first reading. The Board will be asked to change Board Policy No. 416 – Reimbursement for Expenses to increase the mileage reimbursement rate from 46 cents per mile to 52 cents per mile, as of September 1, 2008. The Board will also be asked to change Board Policy No. 441/554

– **Smoking Policy, to comply with changes created by the Iowa Smokefree Air Act. This was a first reading and no action was taken.**

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D’Souza moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

The next Regular Board meeting is scheduled for 7:00 p.m. on August 18, 2008. The Board was asked to change the meeting location to Nahant Marsh, 4220 Wapello Avenue, Davenport, Iowa.

Director Frampton moved, seconded by Director D’Souza, to move the August 18, 2008, Regular Board meeting to Nahant Marsh. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 10:12 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President