

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
March 12, 2007**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on March 12, 2007, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza*, John Frampton, Richard Haiston, Bill Phelan, Bill Vetter. Absent: Mary Lou Engler, Shirley Stewart.

The Board conducted a public hearing on the 2007-2008 Budget Estimate. No one appeared to speak for or against the budget estimate, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the February 19, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Frampton presented an IACCT update. He announced that M.J. Dolan of Des Moines has been selected as the new IACCT executive director, to replace Gene Gardner after his retirement this summer.

*Director D'Souza arrived at 7:05 p.m.

Several staff reports were presented. Dr. Teresa Paper, dean of SCC, introduced Linda Holst, an SCC student who has been named the New Century Scholar for Iowa and one of the top 40 community college students in the U.S. Ms. Holst addressed the Board, thanking them for their support of community college education and for the opportunities it provides. Jerry Wilkerson, IT faculty member at SCC, described his new computer forensics class and introduced IT student Terry Luten, who described a typical class project. Mark Kapfer, executive director of economic development and chair of the pandemic preparedness planning committee, gave an overview of the pandemic response plan. Dr. Ellen Kabat Lensch, executive director of resource development and innovation, gave the Board an update on the IDEAS process. She described the projects that have been funded to date and shared two of them with the board: international marketing materials, and Podcasting of lectures. Lori Walljasper, IT instructor at SCC, gave a demonstration of Podcasting.

The Board was asked to move the Ament Engineering report under Item 11. Facilities ahead in the agenda. Larry Berns of Ament Engineering gave the Board an overview of the SCC road project for which his company is providing professional engineering services. He also reviewed the timeline for the design phase of the project.

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The Board was asked to enter into Executive Session to discuss a personnel matter. Director Phelan moved, seconded by Director Vetter, to enter into Executive Session to discuss a personnel matter. On roll call vote: Ayes: Beck, D'Souza, Gallagher, Haiston, Phelan, Vetter. Nays: none. Motion carried. Chancellor Keir asked Lana Dettbarn to remain for the Executive Session.

The Board entered into Executive Session at 8:05 p.m. and returned to Regular Session at 8:14 p.m.

A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director Haiston, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented four Chapter 260E preliminary agreements: Big River Packaging, Inc. in the amount of \$80,000; HNI Corporation in the amount of \$5,025,000; Olsen Engineering in the amount of \$210,000; and Superior Walls of Eastern Iowa, Inc. in the amount of \$200,000.

Director Frampton moved, seconded by Director D'Souza, to approve the Chapter 260E preliminary agreements with Bill River Packaging, Olsen Engineering and Superior Walls of Eastern Iowa. Ayes: all. Nays: none. Motion carried.

Director Vetter moved, seconded by Director Beck, to approve the Chapter 260E preliminary agreement with HNI Corporation. Absention: Phelan. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two contractual agreements: a lease with low@Work for office space at MCC; and assignment of the lease with New York Times Corp/WQAD to Local TV, LLC for a remote camera at the Kahl Educational Center.

Director Phelan moved, seconded by Director Haiston, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented several facilities-related items. The Board was first asked to approve a professional services agreement with Tim Downing Architects for the SCC Student Success Center Remodeling project.

Director D'Souza moved, seconded by Director Frampton, to approve the agreement with Tim Downing Architects. Absention: Gallagher. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented four change orders: Air Control #9, #10 and #11 on the CCC HVAC Renovation project and Hillebrand Construction #2 on the Kahl Educational Center Bookstore project.

Director Frampton moved, seconded by Director D'Souza, to approve the change orders. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the CCC ADA Entrance and Sidewalk Renovation Project. The Board was asked to approve the plans, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on April 16, 2007, at Clinton Community College.

Director Frampton moved, seconded by Director Phelan, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the MCC Student Services Restroom Remodeling project. The Board was asked to approve the plans, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on April 16, 2007, at Clinton Community College.

Director D'Souza moved, seconded by Director Haiston, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the SCC Mid-Level Restroom Remodeling project. The Board was asked to approve the plans, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on April 16, 2007, at Clinton Community College.

Director Haiston moved, seconded by Director D'Souza, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing. Ayes: all. Nays: none. Motion carried.

The Board was asked to designate Technical Studies: Welding as an ACE-eligible program for the 2006 and 2007 fiscal years.

Director Frampton moved, seconded by Director D'Souza, that Technical Studies: Welding be designated an ACE-eligible program. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt the FY 2007-2008 budget.

Director Phelan moved, seconded by Director Vetter, to adopt the FY 2007-2008 budget. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, presented an RFP for audit services. Directors Vetter and Frampton had volunteered to serve on the audit services selection subcommittee. The Board was asked to approve sending out the RFP.

Director Beck moved, seconded by Director Frampton, to approve sending out the RFP. Ayes: all. Nays: none. Motion carried.

The Board conducted a Second Reading on proposed revisions to Board Policies in Series 700. They were asked to approve the proposed revisions.

Director Beck moved, seconded by Director Phelan, moved to approve the revisions. Ayes: all. Nays: none. Motion carried.

The Board then conducted a First Reading on proposed revisions to Board Policies in Series 800. Action will be requested at the April meeting.

Financial reports for the month ending February 28, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Frampton, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Frampton urged other Board members to attend the IACCT annual conference, August 1-3 in Council Bluffs.

During Chancellor's Comments, Chancellor Keir acknowledged Janet Coogan as the new dean of applied technologies at SCC.

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The next Regular Board meeting is scheduled for 7:00 p.m. on April 16, 2007. The Board was asked to move the location of that meeting to Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa.

Director Frampton moved, seconded by Director Beck, to move the meeting to Clinton Community College. Ayes: all. Nays: none. Motion carried.

The Board was asked to enter into Executive Session to discuss negotiations.

Director Haiston moved, seconded by Director D’Souza, to enter into Executive Session. On roll call vote: Ayes: Beck, D’Souza, Frampton, Gallagher, Haiston, Phelan, Vetter. Nays: none. Motion carried. Chancellor Keir asked Lana Dettbarn to remain for the Executive Session.

The Board entered into Executive Session at 8:34 p.m. and returned to Regular Session at 9:12 p.m.

President Gallagher declared the meeting adjourned at 9:13 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President