

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
July 17, 2006**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 17, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Kirby Kleffmann called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza*, Mary Lou Engler, Robert Gallagher, Richard Haiston, Shirley Stewart. Absent: John Frampton, Bill Vetter.

Minutes from the June 19, 2006, Regular Board meeting had been mailed to the Board members for their review. Director Haiston moved, seconded by Director Gallagher, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

*Director D'Souza arrived at 7:03 p.m.

During Completion of the Agenda, Chancellor Keir asked the Board to add under Item 16. Unscheduled Business a proposal for a new fee of \$15 to students required to have criminal background checks.

During Audience and Communications, Chancellor Keir noted that Rassoul Dastmozd, dean of applied technologies at Scott Community College, has accepted a vice presidency at Clarke College in Washington. Chancellor Keir introduced Janet Coogan, who will be serving as interim dean.

During Staff Reports, Mark Kapfer, executive director of economic development, presented his annual report on job training programs. He outlined each project undertaken in the last year and provided the status for each.

A list of personnel items was presented for Board approval. Director Stewart moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement, with Hoffmann, Inc. in the amount of \$300,000.

Director D'Souza moved, seconded by Director Gallagher, to approve the agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of the statement of understanding with Iowa Vocational-Rehabilitation Services for three-years; lease agreements with Clinton Schools for Yourd Gymnasium and with David Rose for low@Work office space in Clinton; and an agreement with Corner Deli for foodservice at CCC. Also presented for approval were Chapter 28E contracts: College Connection program agreements with Louisa-Muscatine, West Liberty, Wilton,

Columbus and Preston Schools; metal working/drafting, machining and welding with North Scott Schools; high school programming for Davenport Catholic Diocese/ Assumption High School and North Scott Schools; and a master student class with Pleasant Valley Schools.

Director Haiston moved, seconded by Director Stewart, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Board members were asked to approve a \$50 increase in the fee for truck driving classes, bringing the price of the program from \$1400 to \$1450.

Director D'Souza moved, seconded by Director Beck, to approve the increased truck driving fee. Ayes: all. Nays: none. Motion carried.

The Board was presented with a resolution providing for Notice of Regular Annual School Election.

Director D'Souza moved, seconded by Director Gallagher, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Copies of the bills for most operating categories had been mailed to the Board members for their review, and all categories were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.

Director Stewart moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Mary Lou Engler shared her experiences on the recent trip to Thailand to consult with community college organizers and board members there.

During Chancellor's Comments, Chancellor Keir also discussed the Thailand experience and thanked Directors Engler and D'Souza for sharing their experience in that setting, as well as Jeff Armstrong, dean of the college at MCC and the district's international education director, for his excellent coordination of the trip. Chancellor Keir also thanked Mark Kapfer and his staff for their work in economic development.

During Unscheduled Business, Nancy Kothenbeutel, executive director of continuing education, presented a proposal to charge a \$15 fee to students who are required by their clinical programs to undergo a criminal background check.

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Director Engler moved, seconded by Director Haiston, to approve the \$15 fee. Ayes: all. Nays: none. Motion carried.

The next Regular Board meeting is scheduled for 7:00 p.m. on August 21, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

Director Haiston moved, seconded by Director Stewart, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

The meeting adjourned at 7:48 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President