

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
March 13, 2006**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on March 13, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Kirby Kleffmann called the meeting to order with the following directors present: Dr. Joseph D'Souza,* John Frampton, Robert Gallagher, Richard Haiston, Bill Vetter. Absent: Mary Lou Engler, John Fagerland, Shirley Stewart.

The Board conducted a public hearing on the 2006-2007 Budget Estimate. No one appeared to speak for or against the budget estimate, and President Kleffmann closed the public hearing at 7:02 p.m.

Minutes from the February 20, 2006, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Haiston, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Two staff reports were presented. Chancellor Keir introduced Dr. Dale Barber, former superintendent of the Pleasant Valley School District, who chaired the Capitol Theatre Task Force. Dr. Barber gave the Board an overview of the process, introduced task force members who were present at the Board meeting, and shared the group's recommendations. Dr. Keir and the Board thanked Dr. Barber and recognized task force members from community arts groups, Angela Hand, Ron May, Rich Voss and Michael King.

*Director D'Souza arrived at 7:05 p.m.

Dr. Nancy Kothenbeutel, executive director of continuing education and contract training, reported on the activities of the District team charged with drafting an ethics statement. She provided a background on the process used by the team and shared the final draft that will be recommended for implementation. Dr. Kothenbeutel recognized team members Janine Johnson, George Varchola, Lana Dettbarn and Mark Kapfer in the audience, and Ann Mayes, Cindy Hoogheem and Nnachi Umennachi, who were unable to attend. Director D'Souza complimented the group, noting what a daunting task creating a concise ethics statement is.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Vetter, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented three items for Board approval: an Assumption Agreement by and between Romeo Rim, Inc. and G.I. Plastek Limited Partnership; a Chapter 260E preliminary agreement with Romeo Rim, Inc. in the amount of \$80,000; and a Chapter 260F retraining agreement with Eastern Iowa Small Business Development Center in the amount of \$4,999.

Director Gallagher moved, seconded by Director D’Souza, to approve the Assumption Agreement, Chapter 260E preliminary agreement and Chapter 260F retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve 28 clinical agreements for the dental assisting program, as well as a clinical agreement with Unity Health System for allied health programs.

Director Haiston moved, seconded by Director Vetter, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Keir talked to the Board about six HVAC and ADA restroom projects that the Board was being asked to approve. She noted that the HVAC system at Clinton Community College is in dire need of renovation, including an unexpected revision of the electrical system. She also noted that the State of Iowa had provided an unexpected sum of money to be used on facilities projects, and those funds are being targeted for ADA compliance. Kirk Barkdoll, director of district facilities, reviewed the plans and specifications for each of the projects and noted that the goal is to have them all accomplished by the start of the fall semester.

Board members were asked to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing at 7:00 p.m. on April 17, 2006, at Clinton Community College on these six projects: CCC 1967 Addition HVAC Renovation; MCC Strahan Hall HVAC Renovation; CCC Restroom Renovation; MCC Strahan Hall Restroom Renovation; SCC Applied Technologies Restroom Renovation; and CAC Restroom Renovation.

Director Frampton moved, seconded by Director D’Souza, to approve the plans and specifications, authorize publication of notice to bidders, and schedule a public hearing at the stated time for the six projects. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending February 28, 2006, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D’Souza moved, seconded by Director Haiston, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills for most operating categories had been mailed to the Board members for their review, and all categories were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.

Director Gallagher moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Chancellor's Comments, Chancellor Keir invited Board members to attend the Higher Learning Commission sessions on April 1 and 2 in Chicago that are targeted specifically for trustees. She also announced that she has been elected to the board of the American Association of Community Colleges. Board members congratulated her on this honor.

The next Regular Board meeting is scheduled for April 17, 2006. The Board was asked to change the location of the meeting to Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa.

Director Frampton moved, seconded by Director D'Souza, to change the April 17, 2006, Board meeting location to Clinton Community College. Ayes: all. Nays: none. Motion carried.

Director Vetter moved, seconded by Director Haiston, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

The meeting adjourned at 8:06 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President