

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 30, 2006**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 30, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Kirby Kleffmann called the meeting to order at 7:00 p.m. with the following trustees present: Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Robert Gallagher, Richard Haiston, Shirley Stewart and Bill Vetter. Absent: John Fagerland.

Minutes from the December 19, 2005, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Sarah Bohnsack, a partner in McGladrey & Pullen, presented the report on EICCD's FY05 audit. She reviewed the audit report and noted that the auditors had issued a clean opinion with no reportable conditions.

Director Gallagher moved, seconded by Director Stewart, to accept the FY05 audit report. Ayes: all. Nays: none. Motion carried.

Two staff reports were presented. Chancellor Keir provided the Board with an update on the District's strategic planning process, with an explanation on the process by Laurie Hanson. Bill Meck, director of business services, gave the Board an overview of the activities and initiatives the District is undertaking to address rising energy costs.

A list of personnel items was presented for Board approval. Director Haiston moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

A list of performance adjustments for administrative and professional staff was submitted for Board approval. Director Stewart moved, seconded by Director Frampton, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented three Chapter 260E preliminary agreements for the Board's consideration: Custom-Pak, Inc. in the amount of \$365,000; Johnson Manufacturing Company, Inc. in the amount of \$85,000; and OFC Panel Processing, LLC in the amount of \$60,000. He also presented one Chapter 260F retraining agreement, with Muscatine Foods Corporation in the amount of \$24,500.

Director D'Souza moved, seconded by Director Frampton, to approve the Chapter 260E and 260F agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two contractual agreements: a Chapter 28E contract with Pleasant Valley Schools for Advanced Food Preparation; and renewal of a Kahl Building lease with Rosa Knapp d/b/a Translations Unlimited, Inc.

Director Engler moved, seconded by Director D'Souza, to approve both contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, district facilities director, presented one change order on the Muscatine Student Services Building Remodeling project: Todd Hackett Construction Co, Change Order #2, in the amount of \$14,015.

Director Frampton moved, seconded by Director Vetter, to approve Change Order #2. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a resolution authorizing Dr. Patricia Keir and Mr. Gary Mohr to represent the District's interests to state government.

Director Gallagher moved, seconded by Director Haiston, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending December 31, 2005, were presented. It was recommended that receipt of these reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the financial reports and to have them placed on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills for most operating categories had been mailed to the Board members for their review and all categories were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.

Director Vetter moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustees' Comments, Director Frampton expressed his and the Board's appreciation for the work that Chancellor Keir is doing in the community, representing the District. Director Frampton also noted that he had volunteered to serve as the

alternate for the Iowa Association of Community College Trustees, to attend the meetings that President Kleffmann is unable to attend.

During Chancellor's Comments, Chancellor Keir thanked Lana Dettbarn and the Business Services staff for their work that contributed to the outstanding audit results. She noted that Lisa Brown, dean of students at SCC, and Eric Carr, faculty member at SCC, had received awards from the Bettendorf Jaycees. She reported that enrollment is down approximately two percent, although final numbers are not yet available. Chancellor Keir requested the Boards' input for the facilities planning process.

The next Regular Board meeting is scheduled for 7:00 p.m. on Monday, February 20, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

Director Vetter moved, seconded by Director Haiston, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

The meeting adjourned at 7:50 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President