

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
December 19, 2005**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 19, 2005, at the Muscatine Industrial Technology Center, Muscatine Community College, 152 Colorado Boulevard, Muscatine, Iowa. President Kirby Kleffmann called the meeting to order at 7:00 p.m. with the following trustees present: Dr. Joseph D'Souza, Mary Lou Engler, John Fagerland, John Frampton, Richard Haiston, Shirley Stewart and Bill Vetter. Absent: Robert Gallagher.

Minutes from the November 21, 2005, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Three staff reports were presented. Bob Allbee, associate director of business and industry at MCC, gave a presentation on the Muscatine Industrial Technology Center, explaining its creation, funding and services. Jeff Kaufmann, instructor at MCC and state legislator, gave the Board an overview of the upcoming legislative session and some of the legislative priorities. Finally, newly elected Faculty Senate presidents Jim Compton from MCC, Eileen Shull from SCC and Pam Teymer from CCC provided an overview of the creation and direction for the Faculty Senate.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Haiston, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

A list of performance adjustments for administrative and professional staff was submitted for Board approval. Director Fagerland moved, seconded by Director Vetter, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.

Mark Kapfer presented one Chapter 260E preliminary agreement with TMT Manufacturing LLC in the amount of \$220,000; and two Chapter 260F retraining agreements with Muscatine Learning Consortium #6 in the amount of \$78,000 and The New Ventures Initiative in the amount of \$2,500.

Director Fagerland moved, seconded by Director Frampton, to approve the Chapter 260E and 260F agreements as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a Chapter 28E contract with Wilton Schools for a student-built home project.

Director Haiston moved, seconded by Director Engler, to approve the Chapter 28E contract. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll presented Change Order #1 from Todd Hackett Construction on the MCC Student Services Building Remodeling Project, in the amount of \$18,952.

Director Fagerland moved, seconded by Director Frampton, to approve Change Order #1. Ayes: all. Nays: none. Motion carried.

Bill Carey from Shive-Hattery & Associates presented an updated version of the SCC Transportation Master Plan. He explained the alternatives under consideration for a second entrance and exit from the Belmont campus.

Financial reports for the month ending November 30, 2005, were presented. It was recommended that receipt of these reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the financial reports and to have them placed on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills for most operating categories had been mailed to the Board members for their review and all categories were available at the Board meeting. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustees' Comments: President Kleffmann thanked the MCC staff for their hospitality in having the Board meeting at the MCC campus. Director D'Souza called the Board's attention to an article in the previous Sunday's *Des Moines Register* about college costs and noted EICCD compares favorably. Director Stewart thanked Secretary Bedell for the annual calendar of events.

During Chancellor's Comments: Chancellor Keir congratulated Director Frampton and his wife on their 46th wedding anniversary and wished the Board happy holidays. She also announced that she would like to schedule a retreat for late April to discuss facilities.

The next Regular Board meeting is scheduled for 7:00 p.m. on January 16, 2006, at 306 West River Drive, Davenport, Iowa. As that date conflicts with the Martin Luther King, Jr. Holiday, the Board was asked to change the date of that meeting to January 30, 2006.

**Board of Trustees
December 21, 2005 – page 3**

Director Engler moved, seconded by Director Haiston, to change the next Regular meeting date to January 30, 2006. Ayes: all. Nays: none. Motion carried.

Director Fagerland moved, seconded by Director Stewart, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

The meeting adjourned at 8:10 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President